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# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 12 November 1953

FROM : Chief, Orientation and Briefing Division

25 YEAR RE-REVIEW

SUBJECT: Report for Week - 1200 hrs., 5 November to 1200 hrs., 12 November 1953

## I. INDOCTRINATION

1. Today, Thursday, 12 November 1953, a total of 42 persons attended the weekly Indoctrination Program. The audience consisted of 37 new persons and the following 5 individuals from the Office of the Assistant Chief of Staff, G-2, Department of the Army, who were in attendance to evaluate the program for future G-2 use. Col. Howard J. John, Chief, Training Division, ~~had conferred with us previously:~~ *was in charge.*

<u>Name</u>	<u>Title</u>
Col. Howard J. John	Chief, Training Division
1st Lt. William R. Gentry	Personnel Staff Officer
Mr. W. Vincent McGuire	Administrative Officer, O&T Branch, Training Division
Mr. C. D. Smith	Headquarters, Intelligence Specialist, Security Division
Mr. Charles T. Snyder	Intelligence Editor, Editorial Section Publications Branch

2. Audience evaluation: Very low

3. Because of the holidays no Indoctrination Program is being scheduled for the 26th of November or for the 24th and 31st of December. The Security Office is implementing this with appropriate scheduling.

## II. ORIENTATION

1. Transcriptions of the remarks of Mr. Dulles, General Cabell and Mr. Kirkpatrick of the Twelfth Agency Orientation Course have been completed.

2. Letters of thanks to the participants of the Twelfth Orientation Course will be prepared for the Director of Training in a day or so.

## III. SPECIAL

1. The Chief, Orientation and Briefing Division (OB/D), has agreed to participate in a briefing for [redacted] on 30 November 1953.

This is being arranged by [redacted] NEA/F1.

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2. [ ] of the Foreign Operations Administration has requested the names of the CIA personnel who briefed FOA personnel last July. These names have been supplied to him. [ ] also indicated that an individual from a foreign country who had knowledge of some foreign activity was available for debriefing. This information was passed on to [ ] Chief, Contact Division, Office of Operations.

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3. The Chief, OB/D, participated in the briefing of The Honorable Wiley T. Buchanan, Minister to Luxembourg. This briefing was arranged by [ ] office (Planning and Program Coordination Staff, DD/P) within three hours.

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